theÉcole

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www.theEcole.org

REFUND & CANCELATIONS TERMS AND CONDITIONS

After-School Programs

2026-2027 school year – Semester 2

École Internationale de New York, LLC ("The École") is happy to offer children enrolled at The École the opportunity to participate in a variety of enriching on-site after-school programs (the "Programs").

Please note if we do not have sufficient enrollment in any Program, The École reserves the right to cancel that Program and offer the opportunity to select another Program or receive a refund.

Before January 31, 2027

After-school Programs for the second semester of the 2026–2027 school year will begin the week of January 25, 2027. During that first week, parents may cancel a child's enrollment and receive a refund for the classes not attended or switch their child's selected program(s).

This flexibility applies to all activities and aftercare except the following, for which any withdrawals are non-refundable, including in the event a student participates in the Falcons Team, the Cheerleading Team or other School's Teams:

- Tennis lessons at Court 16 for 1st to 5th Graders and for 3rd to 8th Graders,
- SHSAT 2027 Enrichment class for 7th Graders,
- ISEE Test Prep Program for 7th Graders,
- Individual Music Lessons for 1st to 8th Graders (whether registered for the full year or for a shorter period).

In case of a change of activity, depending on the price difference between the two activities, an additional fee might be requested from the parents, or a partial refund to the parents might be processed by The École. **All such changes and cancellations must be submitted in writing on or before January 31, 2027**.

After January 31, 2027

After January 31, 2027, the following policy applies:

- **Withdrawals:** no refunds will be issued, unless The École cancels a Program or particular sessions of a Program. Refunds will also be issued in the case of a teacher canceling an individual music lesson.
- **Changes of activity:** Switches are permitted on a case-by-case basis only, and solely to another activity offered on the same day and time slot, subject to availability and type of activity. If the new activity is less expensive, no refund will be issued. If the new activity is more expensive, an additional fee will be requested.

Events beyond the school's control

Please note that no refunds will be issued for cancellations resulting from events beyond the school's control, including but not limited to weather-related closures, public health emergencies (such as COVID), or other circumstances leading to school closure, except in the case of individual music lessons, for which a make-up class or a refund will be offered.

Absences and behavior

There will be no refunds or make-up classes in the event of a child's absence from a program for any reason or in the event a child is required to withdraw due to behavior issues, which shall only occur after a warning has been given to the child's parent/guardian. Please note that no refunds will be issued when students miss their regular after-school activities due to school-organized sleep-away trips or events. Only individual music lessons will be refunded in such cases.

Late pickup

Children must be picked up promptly at the time specified for their program. Due to the need to compensate staff who wait with children who are picked up late, there will be a charge for late pickup in the amount of $20 per every full or partial quarter of an hour late.